

**Elkader Public Library Board of Trustees**  
**Regular Board Meeting – Tuesday, February 14, 2023**

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy, Joe Minor, Susanne Hankey, Bob Griffith, Kim Warpinski, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Minor moved to approve the agenda. Warpinski seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Griffith moved to approve the January minutes. Hankey seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Gnagy seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
  - a. Foundation Request for Projects to Fund – The Board will put together a list of projects and will discuss under unfinished business at future meetings. The windows in the children’s room are complete.
8. New Business
  - a. Review and Update Inclement Weather Policy – Hankey moved to mark the Inclement Weather Policy as reviewed. Minor seconded. Motion carried.
  - b. Discuss Electricity and Heating Costs – The Board reviewed the costs and compared to last year.
  - c. Discuss Drinking Water – The Board discussed pursuing Culligan water for staff usage. Pope will look to see if there is a jug minimum.
  - d. Trustee Training: BRIDGES Responsibilities – Reviewed.
9. Friends of Library Report – Reviewed January minutes.
10. Public Comments – None.
11. Adjournment – Gnagy moved to adjourn the meeting at 5:43 PM. Warpinski seconded. Motion carried. Next meeting is scheduled for March 14, 2023 at 5:00 PM.

Respectfully submitted,  
Jennifer Garms, Secretary/Treasurer