

Interlibrary Loan and Open Access Policy

The Elkader Public Library participates in the Interlibrary Loan and Open Access programs sponsored by the State Library of Iowa.

Interlibrary Loan

If the Elkader Public Library does not own certain materials requested by a patron, the library staff will be glad to request the sought-after materials from SILO (State of Iowa Libraries Online). If not found on SILO, the materials may be requested from OCLC's WorldCat.

Patrons will be limited to 3 items requested at one time, unless approved by the Library Director for more requests. There is no cap on the number of items a person may request in the course of a fiscal year (July-June). Circulation period is set by the lending library.

A \$3.00 fee will be required for each item received. The fee may be waived at the discretion of the library director. Items borrowed through Interlibrary Loan will be held for 5 working days for patron pick up. If the item is not picked up, the patron will be charged \$3 or the full cost of return postage, whichever is greater.

Renewals are up to the discretion of the lending library. If a renewal is requested by a patron, the library staff will contact the lending library and request an extension, then contact the patron with the response.

Open Access

Open Access enables users from a participating library to check out physical materials at over 600 other participating Iowa libraries. Patrons may also return items from one participating library to another; libraries will return items to home library at no charge to patrons.

Open Access patrons will not be eligible to check out materials through BRIDGES: Iowa's eLibrary program. As per the contract with Overdrive (supplier of downloadable materials through BRIDGES): "The consortium will take reasonable measures to ensure that only authorized patrons of the Elkader Public Library will have access to the Consortium Website for access to digital products or content." Open Access users are not considered authorized patrons for the purposes of Overdrive.

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