

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, April 12, 2022

1. Call to Order-President Jennifer Wilwert called the meeting to order. Board members present were: Jennifer Garms (via Zoom), Bob Griffith, Susanne Hankey, Joe Minor, and Kim Warpinski. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda-Griffith moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from the Last Month's meeting- Hankey moved to approve the March minutes. Griffith seconded. Motion carried.
4. Financial Report – Reviewed. Lisa noted that she could fund the \$4000 transition to the LED lighting from the general budget versus going to the Foundation Board.
5. Payment of Bills: -Jennifer Garms moved to approve payment of the bills. Seconded by Minor. Motion carried.
6. Director's Report – Reviewed.
7. Unfinished Business
 - a. Library Director Evaluation Forms –Revisions were made to the form. Minor made a motion to adopt the form with the changes. Warpinski seconded. Motion carried.
 - b. Window's in Children's room – Lisa reported she has still not has been able to get hold of a contractor to install the windows. She will continue to follow up with the first and second choice.
 - c. LED Light Transition-see item #4.
8. New Business
 - a. A Solar Energy Proposal – After some discussion Wilwert made a motion not to pursue the proposal. Seconded by Minor with a caveat that we consider other options that did not include a contract. Motion carried.
 - b. Reviewed and Revised Proctoring Policy – Several small changes were made to the policy. Griffith made a motion to adopt the revised policy. Seconded my Minor. Motion carried.
 - c. Trustee Training: Enrich Iowa –Reviewed.
9. Friends of the Library Board-Reviewed March Minutes.
10. Public Comments – None
11. Adjournment –Griffith made a motion to adjourn at 5:55 pm. Warpinski seconded. Motion carried.

Next meeting is scheduled for May 10th at 5:00 pm.

Respectfully Submitted
Susanne Hankey