

ELKADER PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING

**Tuesday, June 3, 2025 at 5:00 PM**

Elkader Public Library, 130 N. Main St., Elkader, IA 52043

1. Call to Order
2. Approval of the Agenda
3. Minutes from Last Month's Meeting
4. Financial Report
5. Payment of Bills
6. Director's Report
7. Unfinished Business
  - a. Musical Instruments on Library Lawn – Tom Chandler
  - b. Disaster Response Plan update pages 13-19
  - c. Enrich Iowa update – Additional Vox Books and Penworthy Kits
  - d. Approval of Budget & Wage Certification 2025-26 Budget
8. New Business
  - a. Proctoring Policy
  - b. Personnel Policy
  - c. Welcome New Director
  - d. Trustee Training: "Chapter 9: Board Relationships with Director, Staff, and City" from *Iowa Library Trustee's Handbook: 2021 Edition*
9. Friends of the Library Report. This month's meeting will be on June 12.  
Next month's meeting will be on July 10 at 4:00 pm.
10. Public Comments
11. Adjournment

Next meeting: Tuesday, July 8, 2025 at 5:00 pm

Board of Trustees Officers:

President: Jen Wilwert

Vice President: Jen Garms

Secretary/Treasurer: Kim Warpinski