

Elkader Public Library Board of Trustees

Regular Board Meeting – Tuesday, May 13, 2025

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: Susanne Hankey, Matthew Wilke, Bob Griffith, and Jennifer Garms. Also in attendance was Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Garms moved to approve the agenda. Wilke seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Hankey moved to approve the April minutes. Griffith seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Hankey moved to approve the payment of bills with change to have Alibris come from the General fund. Griffith seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Disaster Response Plan update – This Board noted some changes to be made and directed Bomhoff to prepare the next section for the next meeting.
 - b. Display and Exhibit Policy – Wilke moved to revise the Display and Exhibit Policy with minor punctuation changes, Griffith seconded. Motion carried.
8. New Business
 - a. Enrich Iowa: VOX Books – Hankey moved to spend Enrich Iowa funds on VOX books as curated by Bomhoff. Wilke seconded. Motion carried.
 - b. Library Director Resignation – Griffith moved to accept the resignation of Bomhoff as Library Director with a fluid end date between June 1st and June 15th based on training the new director. Hankey seconded. Motion carried.
 - c. Select Interview Committee; Board President Plus Two Members – The Committee will be comprised of Wilwert, Garms, and Griffith.
 - d. Review Job Ad for Library Assistant – The Board made changes to an advertisement for multiple assistants.
 - e. Trustee Training: Update on FY2025 Grants to State Funding and State Library Priorities – Reviewed.
9. Friends of Library Report – Reviewed April minutes.
10. Public Comments – The Board would like to see if there are volunteers (i.e. Joe Minor) that would be willing to lead “Uke It Out” events in the future.
11. Closed Session – Garms moved to enter into closed session pursuant to Iowa Code 21.5(1)(i) to conduct an exit interview for the Library Director. Hankey seconded. Motion carried. -- CLOSED SESSION -- Hankey moved to exit closed session. Wilke seconded. Motion carried.
12. Adjournment – Garms moved to adjourn the meeting at 6:30 PM. Hankey seconded. Motion carried. Next meeting is scheduled for June 3, 2025 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Vice-President