

Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, August 10, 2021

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy, Kim Warpinski, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.
2. Approval of the Agenda – Garms moved to approve the agenda. Gnagy seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Warpinski moved to approve the July minutes. Wilwert seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Garms moved to approve the payment of bills. Gnagy seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Reopening/Pandemic Plan – The Board discussed. Use of the conference room can be at the Library Director’s discretion (no more than four people recommended).
 - b. American Rescue Plan Act (ARPA) Grant – The walls and stabilizers are in.
8. New Business
 - a. Saturday Hours, Consider Changing – The Board advised the Library Director to monitor use between noon and 1:00 PM for the next four Saturdays.
 - b. Review/Revise Code of Conduct Policy – Gnagy moved to revise the policy by changing “animal aids for the disabled” to “service animals” in item 12, adding an item regarding wet clothing after item 13, striking item 17, renumbering to accommodate addition, change “five” to “six” under numbered paragraph 1 under Unattended Children in the Library. Warpinski seconded. Motion carried.
 - c. Review/Revise Building Use Policy – Wilwert moved to revise the policy by changing “shall” to “may” in paragraph three. Garms seconded. Motion carried.
 - d. Trustee Training: Why Weeding the Collection is Necessary? – Reviewed.
9. Friends of Library Report – Reviewed the July minutes.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 5:50 PM. Wilwert seconded. Motion carried. Next meeting is scheduled for September 14, 2021 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Secretary